



## Board Member Service Commitment Pledge

I, \_\_\_\_\_ understand that as a member of the Patient Care Intervention Center (PCIC), I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward. My behavior as a board member will be consistent with the values and mission of the organization.

As part of my responsibilities as a board member:

1. I will interpret the organization's work and values to the community, represent the organization, and act as an ambassador.
2. I will attend at least 75% of board meetings, including committees I am assigned to.
3. I will RSVP my attendance for board meetings or board committee meetings at least one day in advance to either the board president (for board meetings) or the committee chair (for committees to which I am assigned.)
4. Each year I will make a personal financial contribution to enhance our ability to obtain grants.
5. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
6. I will stay informed about the activities and current issues at PCIC. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
7. I will work in good faith with staff and other board members as partners towards achievement of our goals.
8. I will serve on a minimum of one Board committee if requested.

In turn, PCIC will be responsible to me in several ways:

1. I will be sent an agenda and materials seven days prior to the board meeting.
2. An orientation will be provided for me during open hours of operation so that I can witness and participate, as appropriate. I will also be able to discuss with the staff and the board president, the internal programs, goals, activities, and status; additionally, I can request such opportunities. I understand that I will need to sign a client confidentiality form and the client observed need to sign a permission of client release form.
3. The organization will help me perform my duties by keeping me informed about issues addressing financial/ economic challenges, and other challenges for area families. Also, I will be offered opportunities for professional development as a board member.
4. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
5. If the organization does not fulfill its commitments to me, I can call on the board president and senior staff to discuss the organization's responsibilities with me.

### Member, Board of Directors

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### Chair, Board of Directors

Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The board president should sign two copies of this agreement for each board member. Each new board member should sign both, return one copy to the board president, and keep the other for reference.

DATE OF LAST UPDATE: 3/10/17